

## Fulbright Program for U.S. Students – Study or Research Application Instructions

*The Office of Prestigious Awards and Fellowships strives to ensure that each student is submitting the strongest, most complete impression of her or his candidacy when applying for nationally competitive awards. The instructions below are designed to meet this objective.*

UM applicants for Fulbright U.S. Student Program Study or Research Grant must submit the following materials to the Office of Prestigious Awards and Fellowships (PAF) via the Embark application system **no later than the August 17, 2017, campus deadline:**

**Complete and submit online via Embark System at <http://www.us.fulbrightonline.org/home.html>:**

- Application Forms
- Essays: The Statement of Grant Purpose and the Personal Statement. (Note: adhere to published word limits – your essays will be cut off in printed form if you exceed them.)
- Language Report Form(s) (if applicable)
- Letter(s) of Affiliation (see details on your country page on the Fulbright website)
- 3 letters of recommendation. Once you enter the email addresses for your references, they will receive a form from Fulbright to complete. If prompted by the Embark application system, enter a reference due date of 8/17/17.
- Transcripts from all universities attended
- Consult your individual country page for any other special requirements.

Note: **There will be no individual meetings scheduled between August 1 and the campus deadline.** If you have specific questions about your application, email [prestigiousawards@miami.edu](mailto:prestigiousawards@miami.edu) or attend one of the Fulbright sessions listed on the PAF website for Fall 2017.

### **For students who need a language evaluation report:**

Please review your Fulbright country page for language requirements. If requirements are listed and/or if you have a knowledge of the country's language, you will need to complete a language evaluation. You must email the Office of Prestigious Awards and Fellowships at [prestigiousawards@miami.edu](mailto:prestigiousawards@miami.edu) to arrange a language evaluation on campus. Or, if you prefer, you can arrange for a language teacher of your choice to complete your evaluation online. Once you've entered the evaluator's email address on your Fulbright application, Fulbright will send them an evaluation form to complete and submit online.

### **What happens after the campus deadline?**

- Depending on committee availability, you may be paired with an advisor who will review your application prior to the committee review. If this is the case, you will be notified by the office in September. Your application will be released to you for edits with instructions for resubmission. Please do not email the office inquiring about an advisor. If you are not paired with an advisor, you will receive feedback for edits during the campus committee review of your application.
- The University's Scholarship and Fellowship Committee will review the materials and candidates will be invited for a campus review in September. **Only candidates who submit their application by the August 17 campus deadline are guaranteed campus review and feedback.** Students who submit after the deadline may not receive a review or application feedback. After the interview,

the committee will complete the confidential Campus Committee Evaluation (CCE) form, which will be submitted to Fulbright.

- Students will receive feedback and have the opportunity to edit their applications AFTER their September review. **Once applications are released for editing, students are responsible for resubmitting their application in the Embark system by the date provided by the Office of Prestigious Awards.** (These instructions will be provided via email. Please check your email account often for instructions.) If you do not resubmit your application by the required date, you risk disqualifying your application from the competition.
- The UM Fulbright Program Advisor will upload the CCE on the Embark System by the national deadline (5 p.m. EST on Oct. 6, 2017), and forward all completed applications to Fulbright.
- To contact the Office of Prestigious Awards and Fellowships email: [prestigiousawards@miami.edu](mailto:prestigiousawards@miami.edu)