

Open to all U-SoA Students

In preparation for the upcoming Career Fair, you have the opportunity to submit a student profile to be included in the 2020 U-SoA Career Fair Book. This book will be shared with professionals interested in hiring U-SoA students for internships and full-time positions. This is your opportunity to showcase yourself. Only your best work should be included.

GRADUATING STUDENT REQUIREMENTS, Class of 2020: For masters & undergraduate students who graduate Dec. 2019, May 2020, Summer 2020 and are looking for full-time positions.

- Graduating students will have two, 2-page spreads (total of four 6" x 6" side by side pages). Prepare the following for your student profile to submit in the Qualtrics survey:

CONTINUING STUDENT REQUIREMENTS: For masters & undergraduate students who are not graduating this year & are looking for internships or part-time positions.

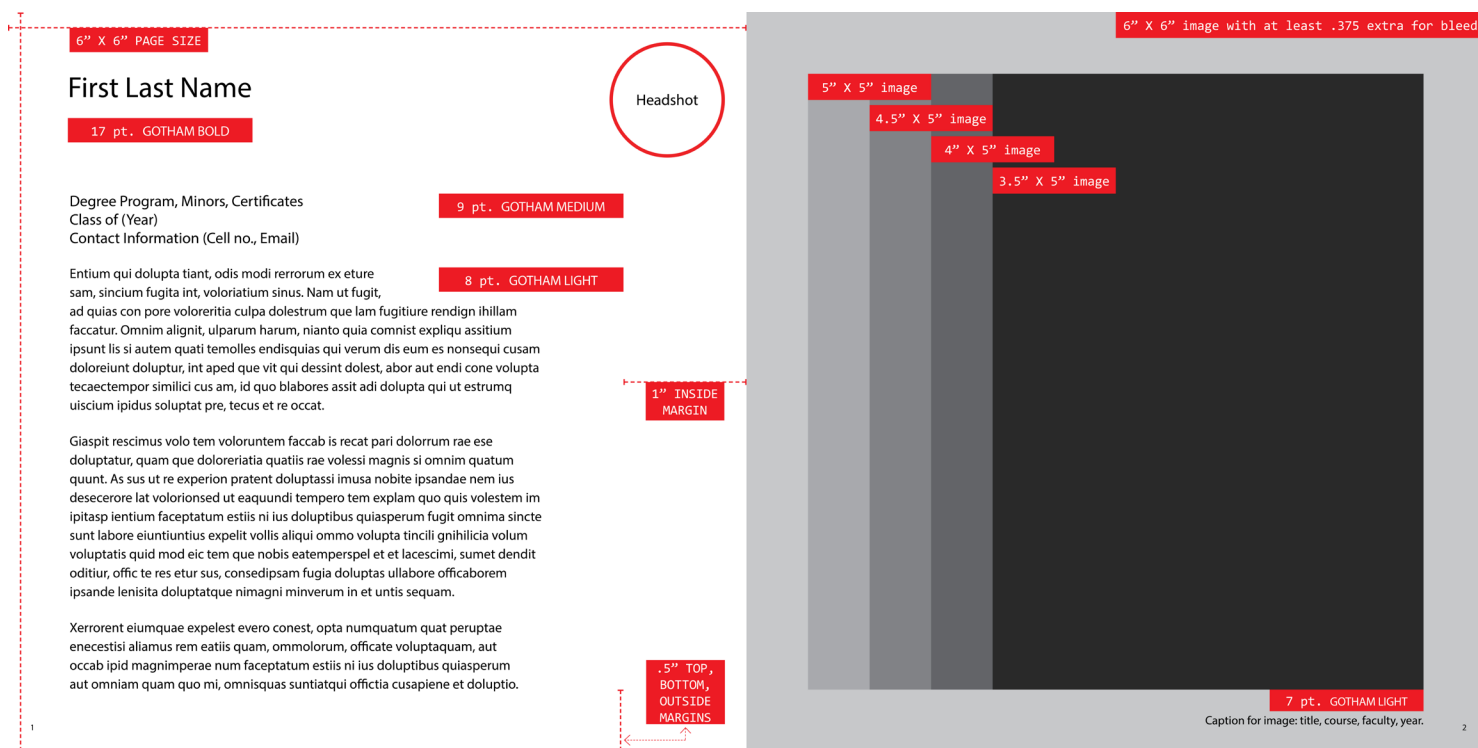
- Students will have one, 2-page spread (total of two 6"x6" side by side pages). Prepare the following for your student profile to submit in the Qualtrics survey:

I. Word Document with resume highlights

II. Headshot

III. One image (continuing student) or three images (graduating student): 300 dpi min. JPG's (No PDF's) of your best work.

I. Resume Highlights: Edit your existing resume down to KEY HIGHLIGHTS; work experience, awards (competitions, fellowships & scholarships), publications and/or skills. **Must be submitted in a Word Document with a maximum 1340 characters (approx. 265 words). File must be named: FirstName_LastName_ResumeHighlights**



II. Headshot: Students may submit a headshot. Toppel Career Services provides free headshots. Book your appointment through Handshake. No 'selfie' style will be accepted. **Submit as a 300 dpi min. jpg. File must be named: FirstName_LastName_Headshot**

III. Work Samples: One or Three 6"x6" pages with images. Images can be from your academic projects or professional work; drawings, renderings, photos of models, design build work, sketches, diagrams, etc. The 6"x6" pages may have a single image or collage of images. If using a collage, pay special attention to the scale each image will be viewed. Use images from your portfolio (duplication is good) and test print at full scale before submitting. **Submit images as high resolution (300 dpi minimum) jpg** of your BEST work. If you choose to display your image(s) as bleeds, add at least 1/8" more to the edges that will run off the page. **File must be named: FirstName_LastName_WorkSample1**

DEADLINE for SUBMISSION: January 17th @ Midnight

SUBMIT VIA QUALTRICS: https://umiami.qualtrics.com/jfe/form/SV_9GochA6MsFrsA29

QUESTIONS: Wyn Bradley, wbradley@miami.edu

Example Layouts: see past Career Fair Books: <https://career.arc.miami.edu/>

